

P.O. Box 590 Springfield, Vermont 05156 Tel: (802) 885-5722 Fax: (802) 885-2313

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## **Application for Employment**

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state or federal law. Equal access to employment, services and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization.

Applicant Name:		Date:	
Position(s) applied for or type of wo	ork desired:		
Address:			
Tel. #:		Social Security #:	
Type of employment desired:	_Full Time	Part TimeTemporary	
Date available to start work:			
Are you able to meet the attendance		Yes	No
Do you have any objection to work	ing overtime if	necessary?Yes	No
Can you travel if required by this po	osition?	Yes	No
Have you ever been previously emp			No
Can you submit proof of legal empl	oyment authori		No
If you are under 18, can you furnish		if required?Yes	No
Have you ever been convicted of a		t 7 years? Yes	No No
If yes, please explain (a conviction			
		bb duty):	
How were you referred to us?			
		ployment History	
Please provide all employs	nent informatio	on for your past four employers starting	with most recent
		Position Held:	
		Tel.#:	
Immediate Supervisor and Title:			
Dates employed:	to	Salary/Wage:	
Job Summary:			
Reason for Leaving:			
		Position Held:	
		Tel.#:	
Immediate Supervisor and Title:			
		Salary/Wage:	
Job Summary:			
Reason for Leaving:			
		Position Held:	
		Tel.#:	
Immediate Supervisor and Title:			
Dates employed:	to	Salary/Wage:	

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Job Summary: Reason for Leaving:				
Reason for Deaving.				
<b>Employment History Continued</b>				
Employer:	Position Held:			
Address:				
Dates employed:to	Salary/Wage:			
Job Summary:				
Reason for Leaving:				
Other Skills and Qualifications Summarize any job-related training, skills, licenses, certificates and/or other qualifications:				
	ational History ompleted, course of study and any degrees earned:			
References  List three reference names, telephone numbers and years known (do not include relatives or employers):				
previous employers, educational institutions and references. I also	rify the accuracy of the information contained in this application from all hereby release from liability the potential employer and its representatives for the decisions and all other persons or organizations for providing such			
I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.				
If I am employed, I acknowledge that there is no specific length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either the employer or I can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state laws.				
I understand that it is the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by ADA.				
I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.				
I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.				
Applicant Signature:Printed Name:	Date:			